

Budget

	Budget 2019-2020	Projected 2019-2020	Budget 2020/2021	Budget over Projected	Variance %	Notes
<b>Revenues</b>						
Member Dues	\$98,674	\$93,985	\$98,674	\$4,689	5%	1
Govt. Grant	\$111,000	\$111,000	\$111,000	\$0	0%	
Events	\$213,650	\$212,610	\$0	(\$212,610)	-100%	
Scholarship Grants						
Interest Earned	\$1,000	\$1,000	\$1,000		0%	
Other Income						
<b>Total Revenues</b>	<b>\$424,324</b>	<b>\$418,595</b>	<b>\$210,674</b>	<b>(\$207,921)</b>	-49%	
<b>Expenditures</b>						
Operations	\$161,000	\$152,147	\$158,800	\$6,653	4%	2,3
Committee Expenditures	\$33,000	\$33,000	\$37,000	\$4,000	12%	5
Events	\$214,261	\$216,472	\$0	(\$216,472)	-100%	6
Scholarship	\$3,750	\$3,750	\$3,750	\$0	0%	
<b>Total Expenditures</b>	<b>\$412,011</b>	<b>\$405,369</b>	<b>\$199,550</b>	<b>(\$205,819)</b>	-51%	
<b>Operating Fund Surplus (Deficit)</b>	<b>\$12,313</b>	<b>\$13,226</b>	<b>\$11,124</b>	<b>(\$2,102)</b>	<b>(\$0)</b>	

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<b>Operations - Office Management</b>						
Professional Fees - Audit/Legal	\$14,000	\$11,000	\$11,000	\$0	0%	
Rent/Utilities	\$20,000	\$17,500	\$20,000	\$2,500	14%	2
Insurance	\$4,500	\$4,500	\$4,500	\$0	0%	
Office Expense	\$0	\$0	\$0	\$0		
Stationary & Office Supplies	\$1,000	\$1,800	\$1,800	\$0	0%	
Printing & Mailing	\$1,400	\$1,400	\$1,400	\$0	0%	
Telephone/Internet	\$3,000	\$3,000	\$3,000	\$0	0%	
Web Site Hosting & Maintenance	\$11,000	\$8,500	\$11,000	\$2,500	29%	3
Depreciation	\$0	\$0	\$0	\$0		
Other Misc. Operating (bank charges)	\$500	\$500	\$500	\$0	0%	
Bad Debt						
<b>Sub-total</b>	<b>\$55,400</b>	<b>\$48,200</b>	<b>\$53,200</b>	<b>\$5,000</b>	10%	
<b>Operations - Personnel</b>						
Salaries						
Contract Employees	\$105,600	\$103,947	\$105,600	\$1,653	2%	4
Temporary Personnel Expenses						
<b>Sub-total</b>	<b>\$105,600</b>	<b>\$103,947</b>	<b>\$105,600</b>		0%	
<b>Total Operations</b>	<b>\$161,000</b>	<b>\$152,147</b>	<b>\$158,800</b>	<b>\$6,653</b>	4%	
<b>Committee Expenditures</b>						
Facilities	\$4,000	\$7,000	\$7,000	\$0	0%	
Refreshments	\$14,000	\$15,000	\$15,000	\$0	0%	
Telecommunications	\$8,000	\$8,000	\$8,000	\$0	0%	
Consultant	\$4,000	\$0	\$4,000	\$4,000		
Travel	\$3,000	\$3,000	\$3,000	\$0	0%	
Other						
<b>Total Committee Expenditures</b>	<b>\$33,000</b>	<b>\$33,000</b>	<b>\$37,000</b>	<b>\$4,000</b>	12%	5

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<b>Events</b>						6
<b>Revenues- CITEL 2019</b>						
Registrations	\$0	\$0	\$0	\$0		
Sponsorships	\$206,000	\$206,139	\$0	-\$206,139	-100%	
Other	\$0	\$0	\$0	\$0		
<b>Sub-Total</b>	<b>\$206,000</b>	<b>\$206,139</b>	<b>\$0</b>	<b>-\$206,139</b>	-100%	
<b>Revenues - Other Events (75th)</b>	\$7,650	\$6,471	\$0	-\$6,471	-85%	
<b>Total Revenues - Events</b>	<b>\$213,650</b>	<b>\$212,610</b>	<b>\$0</b>	<b>-\$212,610</b>	-100%	
<b>Expenditures - CITEL 2019</b>						
Advertising/Marketing	\$20,000	\$5,884	\$0	-\$5,884	-29%	
Audio Visual Equipment Rental	\$0	\$500	\$0	-\$500		
Temporary Staff	\$0	\$0	\$0	\$0		
Meals/Hospitality	\$95,000	\$122,273	\$0	-\$122,273	-129%	
Meeting Rooms	\$53,000	\$46,690	\$0	-\$46,690	-88%	
Registration kits	\$0	\$0	\$0	\$0		
Other Expenses	\$0	\$0	\$0	\$0		
Meeting planner	\$38,000	\$38,401	\$0	-\$38,401	-101%	
Gifts	\$0	\$0	\$0	\$0		
<b>Sub-Total</b>	<b>\$206,000</b>	<b>\$213,748</b>	<b>\$0</b>	<b>-\$213,748</b>	-104%	
<b>Expenses - Other Events (75th)</b>	\$8,261	\$2,724		-\$5,538	-67%	
<b>Total Expenses - Events</b>	<b>\$214,261</b>	<b>\$216,472</b>		<b>\$2,210</b>	1%	

**Notes**

- 1. No dues increase. Assume 2 new members to replace APCO and CSSIF.**
- 2. Rent will return to level stipulated in lease, once construction is complete.**
- 3. Website usage to increase due to number of consultations.**
- 4. No salary increase. Salary budget envelope remains same as last year.**
- 5. Increased reliance on hotel facilities for meetings.**
- 6. No events planned.**