



November 10, 2021

J. David Farnes  
General Manager  
Radio Advisory Board of Canada  
801-116 Albert Street  
Ottawa, On. K1P 5G3  
[david@rabc-cccr.ca](mailto:david@rabc-cccr.ca)

Dear Mr. Farnes,

Further to a discussion between yourself and Amy Jensen from my team, I am writing to you today on behalf of Innovation, Science and Economic Development (ISED) Canada to request preliminary comments from the Radio Advisory Board of Canada (RABC) on certain matters related to ISED's ongoing review of the required radiocommunication installation data (site data) elements listed in Annex B of *CPC-2-1-23-Licensing Procedure for Spectrum Licences for Terrestrial Services* ([CPC-2-1-23](#)).

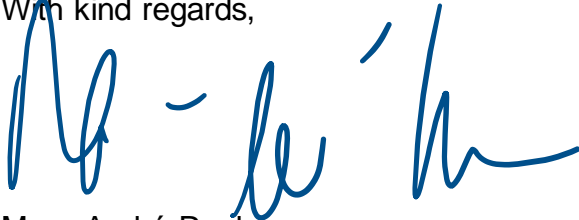
Spectrum licensees are required by their conditions of licence to provide ISED with certain technical information associated with radiocommunication installations covered by their licence. Section 5.11 of CPC-2-1-23 states that ISED "*requires technical information associated with radiocommunication installations covered by the spectrum licence in order to carry out certain spectrum management responsibilities.*"

Since the introduction of the CPC, no significant updates have been made to the list of site data elements which must be submitted by spectrum licensees, and ISED is presently exploring a future public consultation on site data requirements. Because of the highly technical nature of the information required under CPC-2-1-23, ISED is seeking the RABC's technical expertise on some possible revisions to its site data elements, prior to a full public consultation. More specifically, ISED is seeking the RABC's insights on the technical and operational feasibility of proposed changes to site data requirements, and on how RABC members might transition to new data collection and reporting requirements.

Please find a full description of the aforementioned proposed revisions to site data, as well as more specific questions for the RABC, in the attached document. We ask that the RABC submit its comments to us in writing by January 7, 2022. ISED will then consider a future public consultation on the proposed site data elements, in accordance with its usual processes for amending its CPCs.

We would be happy to discuss this matter further should you have any questions at this point in the process, and look forward receiving to the RABC's insights.

With kind regards,



Marc-André Rochon  
Senior Director, Spectrum Management Operations Branch  
Spectrum and Telecommunications Sector

c.c. : Amy Jensen, Director, Spectrum Operations [Amy.Jensen@ised-isde.gc.ca](mailto:Amy.Jensen@ised-isde.gc.ca)  
Tara Rajan, Manager, Spectrum Operations [Tara.Rajan2@ised-isde.gc.ca](mailto:Tara.Rajan2@ised-isde.gc.ca)  
Sarah James, Analyst, Spectrum Operations [Sarah.James2@ised-isde.gc.ca](mailto:Sarah.James2@ised-isde.gc.ca)